



Student Information

Last Name _____ First Name _____ Student ID# _____

Instructions

Based on a review of your 2026-2027 FAFSA by the U.S. Department of Education, your FAFSA citizenship status does not match with the Department of Homeland Security (DHS) records. The University of Dayton is required to collect a copy of your U.S. citizenship/nationality documents or Eligible Non-Citizen Documentation. **This form is for students unable to present their documents in-person.**

You must present your original documentation to a certified notary, as attested by completion of this form, and provide us with a copy of the presented documentation along with this form.

You must mail this completed form along with a copy of the valid government-issued photo ID and proof of U.S. Citizenship or Eligible Non-Citizenship that is acknowledged below to: **University of Dayton, Office of Financial Aid, 300 College Park, Dayton, OH 45469-1605.**

We are unable to accept either scanned or faxed documentation. Please contact our office with any questions you may have. You must complete this request before we can finalize and apply financial aid to your account. We encourage you to submit this form **within 30 days of receipt.**

Failure to comply with this request can result in the loss of financial aid for the year.

Student Contact Information

Street Address _____ City _____ State ____ Zip _____

Email Address _____ Phone Number _____

Student Valid Documentation

Proof of U.S. Citizenship status:

- Your birth certificate showing that you were born in the United States
- Your U.S. passport (current or expired)
- Form FS-240 "Consular Report of Birth Abroad"
- Form FS-545 "Certificate of birth issued by a Foreign Service post"
- Form DS-1350 "Certification of Report of Birth"
- Form N-560 or N-561 "Certificate of Citizenship" This document must be issued by the United States Citizenship and Immigration Services (USCIS) [or the former INS](#) and include your name, certificate number and date of issuance
- Form N-550 or N-570 "Certificate of Naturalization" This document must be issued by the USCIS, [the former INS](#), [or a court](#) and must include your name, certificate number, Alien Registration Number, name of the court that issued naturalization and date of naturalization.

Proof of Eligible Non-Citizenship status:

- Form I-151 or I-551/[PRC](#) which must include valid expiration date
- Form I-94 or I-94A with the endorsement "Processed for I-551, Temporary Evidence of Lawful Admission for Permanent Residence. Valid until (MM/DD/YYYY). Employment Authorized." This form is acceptable if the expiration date has not passed.
- MIRV (Migrant Visa) with a statement "upon endorsement serves as temporary I- 551 evidencing permanent residence for 1 year" contained in an unexpired foreign passport is valid for 1 year from date of endorsement.
- Your United States travel document annotated with "Permit to reenter form I-327." You may contact USCIS for replacement of these documents. Phone numbers and addresses are available at: <http://www.uscis.gov>

Proof of U.S. Citizenship status:

Name of Valid Photo ID _____ Expiration Date _____

Issuing Authority _____

Proof of Eligible Non-Citizenship status:

Name of Citizenship and/or Immigration Document(s) _____

Expiration Date (if any) _____

Signatures

Signature must be completed in front of a Notary Public.

I certify that I am the individual signing this statement, and I am providing original documents. I certify that the attached documents are the true, exact, and complete copies of the originals issued to me.

I also hereby affirm that all information I reported on this form and any attachment hereto is true, complete, and accurate to the best of my knowledge. I understand that if I receive federal, state, or institutional student aid based on incorrect information, my financial aid award(s) may change.

Student Signature _____

Date _____

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) *(Notary's name)*

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification via _____
(Type of government-issued photo ID provided)

to be the above-named person who acknowledged and signed the foregoing instrument.

WITNESS my hand and official seal

(Notary signature)

My commission expires on _____
(Date)

Office use only: