**Parent Notification Letter – Classroom Research**

Dear Parent,

My name is \_\_\_\_\_\_\_\_\_\_\_\_\_\_, a student in the \_\_\_\_\_\_\_\_\_ department at the University of Dayton, and I am conducting a research study in your student’s class. I am interested in studying (insert purpose of your study).

*[In this next paragraph, explain:*

* *When you will be in the class*
* *What you will do in the class*
* *Explain how the child’s data and confidentiality will be secured.]*

I will not record your student’s name or any other materials that will identify you/your student. I may collect writing samples, but I will have the teacher remove your student’s name before giving them to me. You/your student will not do anything outside of his/her normal classroom activities and there is no risk to you/your student. Your student’s participation will not affect his/her grade.

**Please contact the following investigators with any questions or concerns:**

*Name of Student, University of Dayton E-mail Address, Phone Number:*

*Name of Faculty Supervisor, University of Dayton E-mail Address, Phone Number:*

**If you feel you or your child have been treated unfairly, or you have questions regarding your child’s rights as a research participant, you may contact Candise Powell, J.D., University of Dayton IRB Chair, at IRB@udayton.edu; Phone: (937) 229-3515.**