**University of Dayton**

**Application for Non-Exempt Human Research**

**This form and all other relevant documents (informed consent, permissions, data forms, surveys, CITI training certificates) must be submitted as a “Zipped” File via the University Research/IRB** [**Team Dynamix Portal.**](https://udayton.teamdynamix.com/TDClient/1868/Portal/Requests/ServiceCatalog?CategoryID=16972)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1. PRIMARY INVESTIGATOR INFORMATION:**

Name:

Department: Email:

Position in University (if student, must indicate faculty sponsor):

Faculty Sponsor Name: Email:

**2. PROJECT TITLE:**

**3.** **RESEARCH ABSTRACT:** *Please provide a brief description in LAY language of the aims of this project, using the following headings: Background and Purpose, Participants, Methods. (Limit to 250 words)*

**4. PURPOSE STATEMENT/RESEARCH QUESTION(s):** *What purpose does the research serve? What question do you hope to answer with your research? Include hypotheses, if possible. (Please limit to 1-2 sentences)*

**5. BRIEF REVIEW OF THE LITERATURE THAT PROVIDES SUPPORT FOR YOUR RESEARCH QUESTION(S):** *List references at end of application (section 21). (Please limit to 500 words.)*

**6. STUDY POPULATION, RECRUITMENT/SCREENING PROCEDURES:** *Attach electronic copies of advertisements/brochures used for recruitment.*

**Study Population:**

**Screening and Recruitment:**

**Sample Size Estimation Procedure (if applicable):**

**Total number of Participants:**

**Age range of Participants:**

**Inclusion Criteria:**

**Exclusion Criteria:**

**7. PROCEDURES AND METHODS** **INCLUDING REFERENCES, as appropriate*:******\*This is the most important part of your application!\**** *For each subsection below, please provide references that provide support for your methodology. If the methods are novel, please address the rationale and justify your use of the methods and include references to the extent possible. List references at end of application (section 21). Describe in detail all procedures, and include electronic copies of all surveys and outcome measures used. Include here all tests, measurements, equipment, interventions, manipulations, etc. used in data collection. You must also include all data collection sheets to be used in the research. Use as much space as required to provide a* ***complete description*** *of the procedures proposed.*

**Study Design and Procedures:**

**Outcome Measures - Surveys, Questionnaires, Physical or Cognitive Performance Measures** (*include copies of forms with your application*):

**Materials, Instruments and Equipment:**

**8. RISKS AND BENEFITS***: NOTE: If there are 3 or more risks identified, the researcher should present the risks in a TABLE, along with the steps taken to minimize/mitigate each risk. Cite prior studies in the literature, if possible.*

**Potential Risks** *(All risks should be listed in the consent document!):*

**Steps Taken to Minimize Risk:**

**Potential Benefits:**

**Use of Deception, if applicable:** *Will the participants be deceived in any way? Please explain why deception is necessary and justify its use. Fully describe the nature of any deception either by actively misleading or lying to the participant, or through the omission of pertinent information***.** *Investigators cannot deceive participants about significant aspects of the study that would affect their willingness to participate, such as physical risks, etc. When participants are deceived, they must be offered the opportunity to withdraw their data from the study during the debriefing.*

**Emergency procedures, if applicable** *(must address if research is greater than minimal risk):*

**9**. **DATA:**

**Data Analysis and Reporting:**

**Data Management, Storage and Destruction:**

**10. CONFIDENTIALITY:** *How will participant identity and confidentiality be protected? Will participants be audiotaped, photographed or videotaped during this study? (This must be mentioned in consent document!) How long will identifiable data be kept?*

.

**11. REFERENCES** (*list references used in your application here*)