***Please remember that the information provided in this report should be an indication of what is known about student learning in the course. The information contained in this report will only be used for formative purposes.***

**Course is going through 4-Year Review for the first time:**

|  |
| --- |
|[ ]  **Yes** |
|[ ]  **No** |

**Section 1: Course Information**

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| **1-A. Course Number and Title:** |

Click or tap here to enter text.

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| **1-B. Department:** |

Click or tap here to enter text.

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| **1-C. Faculty member(s) who teach the course:** |

Click or tap here to enter text.

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| **1-D. When has the course been taught in the last four years since CAP approved/re-approved? Is this course usually offered in multiple sections per semester, or is it typically a single section course?***Please contact the CAP Office if the course has not been offered since it was CAP approved.* |

Click or tap here to enter text.

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| **1-E. CAP Component(s) the course currently fulfills (prior to making any changes, if applicable):***Check all that apply. This information can be found in Course Inventory Management (CIM).* |

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| --- | --- | --- | --- |
| First-Year Humanities | [ ]  | Crossing Boundaries-Practical Ethical Action | [ ]  |
| Second-Year Writing Seminar | [ ]  | Crossing Boundaries-Inquiry | [ ]  |
| Oral Communication | [ ]  | Crossing Boundaries-Integrative | [ ]  |
| Mathematics | [ ]  | Advanced Religious Studies | [ ]  |
| Social Sciences | [ ]  | Advanced Philosophical Studies | [ ]  |
| Arts | [ ]  | Advanced Historical Studies | [ ]  |
| Natural Sciences | [ ]  | Diversity and Social Justice | [ ]  |
| Crossing Boundaries-Faith Traditions | [ ]  | Major Capstone | [ ]  |

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| **1-F. UD *Habits of Inquiry and Reflection* (HIR) Institutional Learning Goals (ILGs)\* the course currently fulfills (prior to making any changes, if applicable):***Check all that apply. This information can be found in CIM.*\**Habits of Inquiry and Reflection* used the terminology of “Student Learning Outcomes” (SLOs). While the seven areas remain the same, the terminology was changed to “Institutional Learning Goals” (ILGs) in the 2017-18 academic year. |

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| **ILG** | **Introductory** | **Expanded** | **Advanced** |
| Scholarship | [ ]  | [ ]  | [ ]  |
| Faith Traditions | [ ]  | [ ]  | [ ]  |
| Diversity | [ ]  | [ ]  | [ ]  |
| Community | [ ]  | [ ]  | [ ]  |
| Practical Wisdom | [ ]  | [ ]  | [ ]  |
| Critical Evaluation of Our Times | [ ]  | [ ]  | [ ]  |
| Vocation | [ ]  | [ ]  | [ ]  |

**Section 2: Course Learning Objectives and Assessment**

*For each question in this section, please provide a response of no more than 250 words per question. For Questions 2-A and 2-B, it’s not currently possible to extract the information from CIM automatically; therefore, it’s necessary to copy and paste the information from CIM into this report form.*

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| **2-A. What are the course learning objectives (CLOs) from when the course was approved/last re-approved for CAP (currently in CIM prior to making any changes, if applicable)?** * **If there are plans to make any changes to the CLOs for this course, those changes should be outlined in Question 3-A of this form.**
* **At a minimum, a response in 3-A is required to explain how the CLOs (current ones or proposed revisions) align with the CAP component(s) for which the course is approved and/or any proposed component revisions outlined in 3-C.**
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Click or tap here to enter text.

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| **2-B. Have the CLOs already been mapped to the UD Institutional Learning Goals (ILGs) for this course in CIM?** *(This information can be found in CIM under Institutional Learning Goals/Correlated Course Learning Objectives.)*[ ]  **Yes**[ ]  **No*** **If Yes, provide the mapping below.** *(CAPC will be looking for specific CLO numbers related to the ILGs for the course.)*
* **If the CLOs have already been mapped, but there are plans to make changes, those changes should be outlined in Question 3-D of this form.**
* **If No, please insert N/A below and complete Question 3-D of this form.**
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Click or tap here to enter text.

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| **2-C. Have you already done something to assess the degree to which *each* CLO is being achieved?** *Please note that assessment of each CLO, including evidence and/or data, is expected once this course has previously been through the 4-Year Review process OR if this course was initially approved for CAP during 2021-22 or later.*[ ]  **Yes**[ ]  **No** * **If Yes, please describe what you have been doing to assess the degree to which *each* CLO is being achieved. CAPC strongly recommends that this description of the assessment process should include, but is not limited to, information about:**
* **System for administering assessment (e.g., rubric – which relates directly to the CLOs)**
	+ **System should include clearly defined criteria to determine whether or not each CLO is being achieved and how those criteria will be evaluated using student work**
* **Specifics about which assignment(s) are used to assess which CLOs and how those assignments align with the criteria**
* **Who conducts the assessment (e.g., instructor of record, outside instructors, etc.)**
* **Which students (e.g., random sample or all) are assessed and why those determinations are appropriate, and how often**
* **Thresholds for achievement (e.g., 70% proficiency)**
* **Process or method for interpreting and using the results of assessment to inform future course offerings**
* **Steps taken to act upon the evidence and/or data to enhance student learning in the course (i.e., closing the loop)**
* *Please be specific in your response and you are encouraged to attach supplemental information, such as review plans, rubrics, assignment instructions, etc. For additional guidance, refer to the* [*recommended elements of a course assessment plan*](https://udayton.edu/provost/cap/_resources/main/files/course-assessment-plan-recommended-elements-2021-22.pdf) *under the* [*4-Year Review section*](https://udayton.edu/provost/cap/4-year-course-review.php) *of the CAP website.*
* **If No, please insert N/A below and provide a description in Question 3-E of this form.**
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Click or tap here to enter text.

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| **2-D. What did you find out about student learning associated with the CLOs, ILGs, and CAP Component(s) for this course?** **What did the evidence and/or data demonstrate about students’ achievement of the CLOs?** **What evidence of learning is connected to the CAP Component(s) of this course?*** *Please note that a response to this question is expected once the course has previously been through the 4-Year Review process OR if this course was initially approved for CAP during 2021-22 or later.*
* **If you have not already done something to assess the degree to which *each* CLO is being achieved, please insert N/A below.**
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Click or tap here to enter text.

**Section 3: Future Offerings and Assessment of This Course**

*For each question in this section, please provide a response of no more than 250 words per question.*

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| **3-A. Course Learning Objectives (CLOs) (Response is required)*** **If you plan to make changes to the CLOs listed in Question 2-A, please list the new CLOs and provide a brief rationale for the changes**
* **Whether maintaining the current CLOs or making changes, please also provide an explanation about how the CLOs align with the CAP component(s) for which the course is approved or any proposed component revisions outlined in 3-C.**
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Click or tap here to enter text.

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| **3-B. Institutional Learning Goals (ILGs)*** **If you plan to make changes to the ILGs marked in Question 1-F, please provide a description and brief rationale below.**
* **Insert N/A if you do not plan to make any changes.**
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Click or tap here to enter text.

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| **3-C. CAP Component(s)*** **If you plan to make changes to the CAP Component(s) marked in Question 1-E, please provide a brief rationale for the change below.**
* **For proposed component additions, please also provide a description of how the course will satisfy the additional component(s). This description will need to be inserted in Course Inventory Management (CIM) if the CAP Committee approves the change.**
* **Insert N/A if you do not plan to make any changes.**
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Click or tap here to enter text.

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| **3-D. Mapping CLOs to the Institutional Learning Goals (ILGs) for the course*** **If you did not provide a response or if you plan to make changes to the mapping provided in Question 2-B, please provide the information below***. (CAPC will be looking for specific CLO numbers related to the ILGs for the course.)*
* **If you are making changes, please provide a brief rationale for those changes.**
* **Insert N/A if you do not plan to make any changes to the response in 2-B.**
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Click or tap here to enter text.

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| **3-E. Course Assessment Plan (Response is required)*** **In future offerings of this course, please describe what you will be doing to assess the degree to which *each* CLO is being achieved. If an assessment plan was described in Question 2-C, what changes do you anticipate making to the assessment plan moving forward?**
* *Your response should address how you will use the evidence and/or data to enhance student learning in the course. A response is required here because assessment practices should be continuously evolving and improving.*
* *For guidance, refer to the* [*recommended elements of a course assessment plan*](https://udayton.edu/provost/cap/_resources/main/files/course-assessment-plan-recommended-elements-2021-22.pdf) *on the* [*4-Year Review section*](https://udayton.edu/provost/cap/4-year-course-review.php) *of the CAP website.)*
 |

Click or tap here to enter text.

**If you have questions, please consult the** [**4-Year Review section**](https://udayton.edu/provost/cap/4-year-course-review.php) **of the CAP website and/or contact the CAP Office:**

Michelle Pautz, Assistant Provost for CAP

mpautz1@udayton.edu or 937-229-3651

Judy Owen, CAP Coordinator

jowen1@udayton.edu or 937-229-5534

4-Year Review section of the CAP website: <https://udayton.edu/provost/cap/4-year-course-review.php>