Mini-Grant Application:

1. **Person Making Request:**
2. **Position in Service Club:**
3. **Current Account Balance:**
4. **In the past year, has your service club received a mini-grant from The Center for Social Concern?**
5. **In the past year, how has your service club attempted to raise its own funds?**
6. **What is the number of active members in your service club?**
7. **What regular service activities and events does your service club participate in?**
8. **What is the total amount you are requesting in this application?**
9. **If your club “carries” a large balance in your account from year to year (e.g. has several hundred dollars in the account each summer) please explain why you keep such a balance and why these mini-grant funds are necessary.**

**Mini-Grant Application for an Activity**

1. **Activity Name:**
2. **Activity Date and Time:**
3. **Please describe your activity and 1-3 goals you have for it.**
4. **Number of expected attendees/participants:**
5. **Who is the intended audience for this activity?**
6. **Total requested funding for this activity**
7. **Based on your estimated budget, will your club have a surplus in your accounts at the end of the year? If so, how much?**
8. **If so, please justify your request for this mini-grant. Please be clear in your explanation about your “need” for funds so that the committee understands why you are not using your own “surplus” funds for this activity.**
9. **Have you done this activity or a similar activity in the past?**
10. **If the activity was done in the past, please explain how you have improved it.**
11. **How will the activity support the Catholic, Marianist mission of UD and the specific mission of your service club?**
12. **How will the activity impact the community?**
13. **From what other organizations/individuals have you requested funding for this activity?**
14. **EXPENSES: List each individual activity expense, even those this mini-grant will not cover. Put an \* by the ones this mini-grant would fund.**
15. **INCOME: List all funds being received for this activity. DO NOT include the amount you are requesting from the CSC.**
16. **Calculate the total balance for your budget.**