Scheduling Online Supplemental Instruction (SI) through the Student Success Network (SSN)
Overview

Supplemental Instruction is now available online.

Students must now use the Student Success Network (SSN) to sign up for Supplemental Instruction (SI) sessions.

Contact learningresources@udayton.edu for questions, comments, or concerns.
Student Success Network (SSN)
Overview and Instructions
Overview

The Student Success Network (SSN) allows more communication between students, faculty, and staff. The system can synthesize the data below to help faculty and staff better support you:

- Class attendance, participation, and engagement
- Grades
- Office visits (and now Supplemental Instruction visits!)
- Kudos (Great Job!)
- Flags (various concerns)
- Referrals to various offices and professionals

Your activity in the system helps us better support your success!

Contact learningresources@udayton.edu for questions, comments, or concerns.
Accessing SSN through Porches

Quick Link:
go.udayton.edu/mysuccessnetwork

1. Log into Porches >>
2. Click the tab for Flyer Student Services.
3. Scroll until you see the Student Success Network heading.
4. Click the “Student Success Network” hyperlink.
5. Bookmark this page. Learn how >>

Contact learningresources@udayton.edu for questions, comments, or concerns.
Navigating to the Courses Menu

1. Click the My Success Network menu icon.
2. Click the Courses tab.

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Finding Courses Supported by Supplemental Instruction

1. Click on Supplemental Instruction from your Success Network Page. Your team members will appear.
2. Click the … next to your SI Leaders name
3. Then Click Schedule

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Finding Courses Supported by Supplemental Instruction

4. Click Supplemental Instruction on the What do you need help with? Then click on the Supplemental Instruction radio button. Click Continue.

5. Select a meeting time on the next page, then click continue.

6. Click Add a Course then select your course and click Save.

7. You will receive a Gcal invite with further instructions on how to join the Zoom meeting for your session.

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Google Calendar
Overview and Instructions
Overview

The University of Dayton is a Google campus, meaning communication, scheduling, and document storage is completed through apps in the Google Suite.

Reminders:

- Your UD email account is the primary method used for communicating confirmations and changes with your Supplemental Instruction appointments.
- Event invitations will be sent to your UD Google Calendar to remind you that you have a Supplemental Instruction Appointment scheduled. **You must click “Accept” for these invitations** or it may cause your appointment slot to get double booked.
- Altering the Google Event in any way may cause you to accidentally cancel your appointment. Therefore, **use email to communicate changes**.

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Web-Based Zoom Meetings
Overview and Instructions
Overview

Zoom is the primary platform used to host online Supplemental Instruction sessions. You should ensure you are equipped with audio and video conferencing tools via your laptop or phone.

Reminders:

• Wait until your scheduled time to join your Zoom meeting. Entering the room early may interrupt sessions already taking place.
• Ensure you’re alone in a quite space (if possible) so that background noises do not hinder your SI Leader from understanding you.
• Due to FERPA, you should aim to keep your sessions as private as possible and not allowing others to join in. [Click to learn about FERPA]

Contact learningresources@udayton.edu for questions, comments, or concerns.
Accessing the Zoom Link via Email

1. Log in to your UD email.
2. Find your confirmation email from success@udayton.edu.
3. Open the email message.
4. Click the Zoom link.

**Warning:**
Wait until your appointment is scheduled to begin before clicking your Zoom link to avoid interrupting sessions already in session.

Contact learningresources@udayton.edu for questions, comments, or concerns.
Joining the Zoom Meeting

Option 1: Open in Zoom App
Click “Open Zoom” or “download & run Zoom” to access Zoom outside your browser.

Option 2: Open in Browser
Click “join from your browser” if you do not want to download the Zoom app to your computer.

Contact learningresources@udayton.edu for questions, comments, or concerns.
Configuring Your Zoom Video

1. Click “Join with Video” when prompted.
2. Click Start or Stop Video when needed.
3. Click “Share Screen” if you need your SI Leader to see something on your computer.

Warnings:
• You should be dressed in attire expected in a classroom.
• Sharing your screen with graphic material is strictly prohibited.
• Failure to comply with these rules may result in suspended access to our services and possibly disciplinary action from the university.

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Configuring Your Zoom Audio

1. Mute your audio unless you need to speak.
2. Use the Chat feature to send messages to your SI Leader as they speak.

Warnings:
- Use headphones to avoid distracting audio feedback.
- If possible, find a quite place where you will not be interrupted.

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