



Application Instructions

Application Requirements ON-CAMPUS

A. For the on-campus LL.M. & M.S.L. Programs where students attend classes in Dayton, Ohio, U.S.A., every application must contain the following items (if applicable):

1. This completed, electronically signed, and dated LSAC Flexible Application (Flex App).
2. An official transcript from all colleges, universities, law, or professional schools attended.
3. A personal statement discussing your reasons for applying for an LL.M. or M.S.L. degree and your career plans after completing the degree.
4. For LL.M. applicants only: A photocopy of any attorney registration card you have been issued.
5. For M.S.L. applicants only: An official test report reflecting your score on either the Graduate Record Exam (GRE) or the Graduate Management Admissions Test (GMAT). Score reports should be sent to the Law School from the testing service. The University of Dayton School of Law reporting code for the GRE is 0002. Our reporting code for GMAT scores is KF2-36-44. Information on the GRE test can be found at <http://www.ets.org/gre>. Information on the GMAT can be found at <http://www.mba.com/>.

ONLINE

B. For students completing the LL.M. program entirely online, every application must contain the following items (if applicable):

1. This completed, signed, and dated LSAC Flexible Application (Flex App.). There are two application submission options:
 - a. Apply through LSAC: This application can be submitted electronically through LSAC's Document Assembly Service. (LSAC Fees Apply); or
 - b. Apply by email and mail (No LSAC Fees): This application and supporting documentation may be emailed to mioannides1@udayton.edu with a hard copy following by mail to the below address:
The University of Dayton School of Law
Attn: Margaret Ioannides (Online LL.M.)
300 College Park
Dayton, Ohio 45469-2772
2. Official transcript of first degree in law (J.D). Applicants not applying through LSAC must order their official transcripts to be emailed to mioannides1@udayton.edu with an official hard copy sent from their law school directly to Dayton Law to the following:
The University of Dayton School of Law
Attn: Margaret Ioannides (Online LL.M.)
300 College Park
Dayton, Ohio 45469-2772
3. A personal statement discussing your reasons for applying for an LL.M. degree and your career plans after completing the degree.
4. A government-issued photo identification.
5. An updated curriculum vitae.
6. For LL.M. applicants only: A photocopy of any attorney registration card you have been issued.
7. Scholarship Request Statement with supporting documentation.
8. Online LL.M. Applicants, please contact: Margaret Ioannides, Online LL.M. Program Manager, at mioannides1@udayton.edu or by phone at +1.937.329.8651.

Please email general questions and electronic copies of documents to:

onlineilm@udayton.edu



Type of Program

Select a degree

- LLM Online
 LLM On Campus
 MSL On Campus
 Non-degree

Which optional certificate would you like to pursue?

- Applied Business Law
 Criminal Law
 Cyberlaw
 Intellectual Property Law
 Social Justice Law
 United States Legal Practice

Full Time or Part Time?

- Full Time
 Part Time

How did you hear about our program?

Biographical

Prefix _____

First name _____

Middle name _____

Last name _____

Suffix _____

Previous (other) name _____

Preferred first name _____

Date of birth _____

Place of birth: City _____

Place of birth: Country _____

Place of birth: State/Province _____

Gender _____

Social security number _____

LSAC account number _____



Contact Information

Current Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Current mailing address good until date _____

Day phone _____

Evening phone _____

Permanent Address

Country _____

Street address--line 1 _____

Street address--line 2 _____

Street address--line 3 _____

City _____

State/province _____

Zip/postal code _____

Permanent mailing address good until date _____

Day phone _____

Evening phone _____

Other Contact Information

Primary e-mail address _____

Secondary e-mail address _____

Mobile phone _____

University of Dayton School of Law can send text messages to my mobile phone.

____ Yes

____ No

Emergency Contact

Person to Notify in Case of Emergency:

Name



Emergency Contact continued

Relationship

Street Address

City

State/Province

ZIP/Postal Code

Country

Home Phone

Mobile Phone

E-mail Address



Demographics

Citizenship

Citizenship

Immigrant (lawful permanent resident)

Non-immigrant

Refugee, asylum, or other

US Citizen

Country of citizenship _____

Visa type _____

Visa/SEVIS number _____

Permanent resident number _____

Permanent city _____

Permanent state/province _____

Permanent country _____

Native language _____

Ethnicity

Are you Hispanic or Latino?

Yes

No

If you selected 'Yes' to the above question, select an ethnicity.

Chicano/Mexican American



Demographics continued

What is your race? Select one or more races to indicate what you consider yourself to be.

Aboriginal or Torres Strait Islander Australian

Aboriginal/Torres Strait Isl. Australian

American Indian or Alaska Native

American Indian/Alaskan Native

Asian

Asian

Black or African American

Black/African American

Canadian Aboriginal/Indigenous

Canadian Aboriginal/Indigenous

Caucasian/White

Caucasian/White

Native Hawaiian or Other Pacific Islander

Native Hawaiian/Other Pacific Islander

Puerto Rican

Puerto Rican

Consent

Decline to respond



Education

List ALL educational institutions attended.

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____



Education continued

Institution type High School Undergraduate Graduate Law Other Post Graduate

Institution name _____

Major _____

Country _____ Start date _____

State/Province _____ End date _____

City _____ Degree _____

GPA _____ Date degree granted _____

Rank _____

Have you ever attended any law school?

Yes

No

Did you leave the law school under less than good standing?

Yes

No

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

Education Continued

If you are applying for the M.S.L. only, please enter your GRE, GMAT or other standardized test score(s).



Professional & Bar Info

Are you licensed to practice law?

Yes

No

If so, where are you licensed (State/Province, Country)?

Please include with your application form a photocopy of any attorney registration card you may have been issued.

When and where did you take a bar examination?

Please specify: Date (MM/DD/YYYY) and Location

Was your application to take a bar examination ever denied, delayed, or questioned?

Yes

No

If yes, please explain.

Are you a registered U.S. patent agent?

Yes

No

If so, when did you pass the U.S. Patent Exam?

Are you a registered patent agent in any other country?

Yes

No

If so, which country?



Professional & Bar Info continued

When did you pass the patent exam in that country?

Bar Admission

List the states and/or countries, dates of admittance, and the current status (active/inactive) to practice law.

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

Country _____ Date of Admittance _____

State or Province _____ Current Status Active Inactive

If you are not a member of the bar in any state/country, when do you plan to sit for a bar examination and in which state/country?

Planned bar exam date _____

Country _____

State or Province _____



Employment

List all employment including internships.

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____



Employment continued

Employment type Full-time Part-time Internship Unpaid Internship

Employer _____

Position _____ Country _____

Hours per week _____ State/Province _____

Start date _____ City _____

End date _____

Reason for leaving _____

Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.

Military

Have you served or are you now serving on full-time, active US military duty?

Yes

No

Date of entrance (month/year) _____

Date of discharge (month/year) _____

Rank _____

Expected military reserve or National Guard status during law school

Branch _____

Discharge type _____

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

Yes

No



Military continued

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.



Character and Fitness



Character and Fitness continued

FAILURE TO PROVIDE FULL AND ACCURATE ANSWERS AND COMPLETE DISCLOSURE IN RESPONSE TO THE BELOW QUESTIONS MAY RESULT IN THE UNIVERSITY OF DAYTON SCHOOL OF LAW REVOKING ADMISSION OR IMPOSING OTHER APPROPRIATE SANCTIONS.

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners.

Applicants should be aware that all jurisdictions screen applicants on character and fitness issues before admitting them to be licensed to practice law in the jurisdiction. The School of Law is under an obligation to provide any information about an applicant's character and fitness to such jurisdictions upon request.

You have a duty to be truthful and accurate, and to reveal the information requested below even if you do not have complete documentation. Please disclose details of the results of any criminal charges. Disclosure is required even if the charges were dismissed, conviction was reversed, a conviction was set aside, a conviction was vacated and even if the conviction was expunged or the record was sealed.

The Admissions Committee reviews applicants based on all information submitted, including character and fitness information.

You are under a continuing obligation to notify the Director of LL.M. & M.S.L. Programs or the Online LL.M. Program Manager

(if an online LL.M. applicant) of any changes in your answers throughout the application process and, if admitted, until the first day of class. Once enrolled, you are under a continuing obligation to notify the Assistant Dean of Student Affairs and either the Director of LL.M. & M.S.L. Programs or the Online LL.M. Program Manager (if an online LL.M. student) of any changes

in your answers to these questions.

Have you ever been cited, arrested, charged, or convicted for any violation of any law including as a juvenile, including traffic violations, but excluding parking tickets?

Yes

No

Have you ever been subject to a restraining order?

Yes

No

Has a professional association or state licensing board ever suspended or revoked a professional license that you held or has such an association or board ever required you to appear at a proceeding where license suspension or revocation was a possible sanction?

Yes

No

Have you ever been terminated, suspended, disciplined, or permitted to resign in lieu of termination from any job, or from any board or volunteer position?

Yes

No

Have you ever been dropped, suspended, warned, disciplined, placed on scholastic or disciplinary probation, expelled or requested to resign, or allowed to resign in lieu of discipline from any high school, college or university, or requested or advised by any such institution to discontinue your studies therein?

Yes

No



Character and Fitness continued

Have you ever been the subject of a court martial hearing, dishonorably discharged from military service, received a general discharge or administratively separated from the military service with other than an honorable discharge?

Yes
 No

Have you ever had any license denied, suspended, or revoked?

Yes
 No

Have you ever been the subject of a disciplinary, grievance, disbarment, or similar type of proceeding?

Yes
 No

Have you ever been denied a visa?

Yes
 No

Have you ever been charged with fraud?

Yes
 No

Have you ever defaulted on any debt other than a student loan that was not resolved in bankruptcy?

Yes
 No

Have you had a debt of \$500 or more that has been more than 90 days past due within the past three years that was not resolved in bankruptcy?

Yes
 No

Have you ever petitioned for bankruptcy?

Yes
 No



Character and Fitness continued

If you answered YES to any of the above questions, you must electronically attach a detailed explanation of each incident using the Character/Fitness Statement listed in the attachment section of this application.

1. Date of incident(s) and your age at the time
2. Parties involved
3. Description of the incident
4. Result (expunged, dismissed, conviction, fine, etc.)
5. Information related to post-sentence events (pardon, etc.)

As you review these questions and consider your past conduct, if you have concerns about character and fitness issues that could arise when you apply to a state board of bar examiners, research that state's bar application and admission requirements. The National Conference of Bar Examiners (www.ncbex.org) provides basic information for each state and may be a place to begin such research. When requested by state bar examiners, the School of Law may be obligated to forward any character/fitness information from your application, including your explanation(s).

Official Recommenders

Please list two professional or educational references.

(Include name, organizational affiliation, address, and contact information.)

First reference:

Second reference:



Scholarships

The University of Dayton School of Law offers a limited number of partial tuition scholarships that are awarded to LL.M. and M.S.L. students based on a combination of academic merit, financial need, and personal and professional accomplishments. In order to be considered for a scholarship, you must provide a statement in support of your scholarship request and additional supporting documentation along with your application for admission through LSAC.org. The statement in support of the scholarship request and supporting documentation must be submitted as "Attachments" under the Scholarships section at the time of application.

Are you applying for a scholarship through the University of Dayton School of Law?

Yes

No

If Yes, I have uploaded (as Attachments in the Scholarships section) both my statement in support of the scholarship request and supporting documentation.

Signature

Any material misstatements on this application form or its accompanying documents or any forms of dishonesty will result in the applicant being disqualified from admission and, if discovered after admission, may affect the student's standing in the School of Law. All applications for admission become the property of the University of Dayton School of Law.

The University of Dayton School of Law Student Body has established an Honor Code which all enrolled law students are to follow. If admitted, I understand that my behavior as a law student at the University of Dayton School of Law is governed by the School of Law Honor Code.

By signing this application, I certify that the information herein is complete and accurate, and that I will notify the School of Law of any subsequent changes. I further agree to allow the University of Dayton to process and maintain the information I provided in accordance with the University's [web privacy policy](#), and to contact me as needed.

Signature

Date



Signature continued

NOTICE OF NONDISCRIMINATION POLICY

Nondiscrimination Policy. The University of Dayton School of Law admits students of both sexes and of any race, color, creed, and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the University. It does not discriminate on the basis of race, creed, national or ethnic origin, gender, sexual orientation, or against otherwise qualified handicapped students in its admissions policies, and academic and other standards, nor in the granting of scholarships, loans, and other financial aid, nor in the planning and administration of any of its academic and other programs, services, and activities.

Mail any documents required to complete this application to the following address:

The University of Dayton School of Law
Attn: Tan Boston, Director, LL.M. & M.S.L. Programs
300 College Park
Dayton, OH 45469-2772