



Financial Aid Consortium Agreement Student Instructions/ Checklist

Please follow the steps listed below to ensure the timely processing of your consortium agreement and disbursement of your financial aid funds. Students must be registered for at least half time summer, as determined by the host school, in order to get Federal student loans. If you are also taking classes through UDSL, we can create a blended budget. Once your budget is determined, if you have not already used your yearly maximum of Direct unsubsidized loan, you will be offered this for summer. Otherwise, you will be offered summer Grad PLUS loan eligibility. You would need to then apply and be credit-approved for this loan before we could complete the consortium agreement.

Please note that funds cannot be released by the Office of Student Accounts before the start of the summer abroad program, so funds for airfare, etc. would need to be paid initially out of pocket, then reimbursed.

DONE

TASK

_____ **Complete the 2023-24 FAFSA** if you have not already done so.

_____ **Contact Vicki Reed (vreed1@udayton.edu)** in the Law Admission office to begin a consortium agreement. You'll want to do this **two to three month prior to the start of your study abroad.**

_____ **Get pre-approval from Dean Roederer to obtain permission** to study at another college/study abroad and to verify the courses you take will transfer to your UD degree. You can do this by completing the attached form: **Dean's Verification for Study Abroad/Consortium.**

_____ **Complete Section I** on the Consortium Agreement and email both pages to the host school. Request they return by email to our office (our contact information can be found on each page).

_____ **Verify your student account is current** by reaching out to Student Accounts in Flyer Student Services. If you have a balance due to the University of Dayton your aid will be held and will not be available to send to the host school for payment.



University of Dayton

Financial Aid Consortium Agreement

Office of Admissions & Financial Aid
Keller Hall 112
300 College Park
Dayton, Ohio 45469-2760
lawinfo@udayton.edu
(937) 229-3555

University of Dayton (home school) and _____ (host institution)

Section I: To be completed by the student

Name: _____ UD Student ID Number: _____
Home Address: _____ Date of Birth: ____/____/____
City: _____ State: _____ Zip: _____ Home Phone: (____) _____
Email Address: _____ Campus/Local Phone: (____) _____
Consortium Term: _____ Fall _____ Spring _____ Summer Host Student ID Number (if known): _____
Statement of Authorization:
I agree to:
• Submit this form to the University of Dayton and to my Host School for completion.
• Inform the University of Dayton immediately if I choose not to enroll or otherwise cancel my participation in this program.
• Allow the University of Dayton and my Host School to share information relating to my enrollment and financial aid eligibility.
• Maintain satisfactory academic progress.
I understand that:
• No funds will be sent to my Host School until this form has been completed by me, the Host School, and the University of Dayton.
• Any balance currently owed the University of Dayton must be satisfied prior to any financial aid funds being released to my Host School.
• I am responsible for any payment due to my Host School prior to the start of classes as my funds cannot, under any circumstance, be released prior to the date my classes begin.
Student Signature: _____ Date: _____

Section II: To be completed by the Host School

Host School Contact: _____ Title: _____
Phone: (____) _____ - _____ Fax: (____) _____ - _____ Email: _____
Please provide your 8-digit Title IV school code: _____
Enrollment Dates: ____/____/20____ to ____/____/20____ Enrollment status: ____ full time ____ 3/4 time ____ 1/2 time ____ <1/2 time
Cost of Attendance for enrollment period stated above: Address which funds are to be sent*:
Tuition & Fees: _____ University: _____
Room/board: _____ Department: _____
Books & Supplies: _____ Address: _____
Travel Allowance: _____ City: _____ State: _____ Zip: _____
Personal Living Allowance: _____ Attention: _____
Total COA: _____ *Make payable to: _____
The Host School:
• Has accepted this student in a transient/visiting status in an academic program that meets the Title IV student financial aid eligibility requirements
• Agrees not to process or award any Federal Title IV aid for this student
• Agrees to notify the University of Dayton if the student withdraws from the program or decreases enrollment before its conclusion
• Agrees to notify the University of Dayton of student aid that the student receives from non-University of Dayton sources
Authorized Signature: _____ Date: _____



University of Dayton

Consortium Agreement

Office of Admissions & Financial Aid
Keller Hall 112
300 College Park
Dayton, Ohio 45469-2760
lawinfo@udayton.edu
(937) 229-3555

Consortium Agreement Supplement
Financial Aid Award for Study Abroad/Consortium

Section III: To be completed by the Home School once Sections I & II have been completed

Approved Financial Aid for:

Student's Name: _____ UD Student ID Number: _____

Enrollment Dates: ____/____/20__ to ____/____/20__ Host Student ID Number (if known): _____

Table with 2 columns: Award Name, Net Amount. Multiple rows for listing awards.

Total Aid Eligibility: \$ _____

Funds will be released on: ____/____/____

Special Notes:

Under this consortium agreement, the Home School:

- Agrees to process the student's Title IV financial aid application and provide payment of Title IV funds (if eligible) as appropriate for the consortium period.
Will make available applicable student consumer information required under Title IV.
Certifies that the student is making satisfactory academic progress toward the completion of his or her degree, certificate, or recognized credential at the Home School.
Will calculate returns of Title IV funds, when appropriate.
Will maintain Title IV record keeping and reporting requirements.
Agrees to consider this student enrolled in an eligible program of study at the Home School.
Determines eligibility for financial aid based on the cost of attendance at the Host School.
Will maintain all records in accordance with federal regulations.

UD Official: _____ Title: _____

Phone number: _____ Email Address: _____

Authorized Signature: _____ Date: _____



Consortium Agreement Supplement
Dean's Verification for Study Abroad/Consortium

The University of Dayton Office of Admissions & Financial Aid must have verification from your Dean that the courses you take while attending the Host Institution/Study Abroad will be accepted and applied towards your degree. Dean's approval may be emailed by the Dean's Office to lawinfo@udayton.edu or you can submit this completed form with your Consortium Agreement.

Section I: To be completed by the student.
Name: UD ID Number:
Home Address: Date of Birth:
City: State: Zip: Home Phone:
Email Address: Campus/Local Phone:
Host Institution: Consortium Term: Fall Spring Summer

Section II: To be completed by the student's Dean's Office:
1. Please list below all courses the student identified above plans to complete at the host institution:
Course Name: Credit Hours:
2. Please sign below verifying that the courses the student plans to complete at the host institution will be accepted as part of their degree program at the University of Dayton.
Authorized Signature Date
Print Name Title