



INFORMATION ABOUT YOUR ACCOUNT

You May Make Payments:

By Mail:

Checks Only to:

University of Dayton Flyer Student Services
Office of Student Accounts
300 College Park Drive
Dayton, OH 45469-1600

Payment Drop Box located in St. Mary's Hall, Room 108

Office Hours: Monday – Friday 8:30 a.m. to 4:30 p.m.

Online payments at porches.udayton.edu (Flyer Student Services – My Awards and Payments – My Payment Center)

Credit Cards (Convenience Charge applies) and Electronic Checks accepted
Students may authorize others to receive monthly e-statements and make payments online.

Scholarship Checks should be mailed to:

University of Dayton Flyer Student Services
Office of Student Accounts
300 College Park Drive
Dayton, OH 45469-1600

Payment Options:

Payment in full:

By the due date on the statement

University of Dayton Fall and Spring Payment Plan:

For details and enrollment instructions, please visit www.udayton.edu/fss

Term charges are billed monthly after accepted financial aid and loans are deducted. Interest charges will be assessed at 1% per month (APR 12%) after the due date each month on the ending balance, less current month new charges. Interest charges are waived for those enrolled in the University of Dayton Payment Plan.

How to Reach Us:

| | |
|--------------------------------|----------------|
| Flyer Student Services | (937) 229-4141 |
| Dining Service & Flyer Express | (937) 229-2441 |
| Residential Services | (937) 229-3317 |
| Bookstore | (937) 229-3233 |
| Health Center | (937) 229-3131 |

Withdrawal (Partial or Complete):

Graduate student University Charge is not refundable beginning the first day of each semester. Tuition refund schedules can be found at www.udayton.edu/fss

Reducing credit hours to below full-time student status may reduce your financial aid eligibility. Special refund rules apply for students who withdraw and have received Title IV Federal financial aid.

Late Registration Charges:

Assessed to students scheduling the first day of a term or after.

Check Penalties:

\$35 or 1% of the check amount, whichever is greater, will be assessed on checks returned by the bank.

BILLING RIGHTS SUMMARY

This notice contains important information about your rights and responsibilities under the Fair Credit Act.

NOTIFY US IN CASE OF ERROR OR QUESTION ABOUT YOUR BILL.

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us on a separate sheet at the address listed below. Write to us as soon as possible. We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. You can phone us, however, doing so will not preserve your rights. In your letter, give us the following information:

1. *Your name and account number*
2. *The dollar amount of the suspected error*
3. *A description of the error*
4. *An explanation, if you can, as to why you believe there is an error*

If you need more information, describe the item you are not sure about.

YOUR RIGHTS AND RESPONSIBILITIES AFTER WE RECEIVE YOUR WRITTEN NOTICE.

We must acknowledge your letter within 30 days, unless we have corrected the error by then. Within 90 days, we must either correct the error or explain why we believe the bill was correct. After we receive your letter, we cannot try to collect any amount you question or report you as delinquent. We can continue to bill you for the amount you question, including interest charges.

You do not have to pay any questioned amount while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. If we find that we made a mistake on your bill, you will not have to pay any interest charges related to any questioned amount. If we didn't make a mistake, you may have to pay interest charges, and you will have to make up any missed payments on the questioned amount. In either case, we will send you a statement of the amount you owe and the date it is due. If you fail to pay the amount that we think you owe, we may report you as delinquent. However, if our explanation does not satisfy you and you write us within ten days telling us that you still refuse to pay, we must tell anyone we report you to that you have a question about your bill. And, we must tell you the name of anyone we reported you to. We must tell anyone we report you to that the matter has been settled between us when it finally is. If we don't follow these rules, we can't collect the first \$50.00 of the questioned amount, even if your bill is correct.

**UNIVERSITY OF DAYTON FLYER STUDENT SERVICES
OFFICE OF STUDENT ACCOUNTS
St. Mary's Hall 108
300 College Park
Dayton, OH 45469-1600
studentaccounts@udayton.edu**