FOAPAL job aids assume familiarity with current software and processes used on campus. They are designed to highlight changes brought about by the introduction of FOAPAL strings.

USE
For use by UD employees in processing domestic wire transfers

FOAPAL RELATED CHANGES

<table>
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<th>Domestic Wire Transfer Functions</th>
<th>FOAPAL Change</th>
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<tr>
<td>1. Index code/Account</td>
<td>Input for FOAPAL strings</td>
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BASIC FORM CHANGES

The Domestic Wire Transfer form has undergone substantial changes coincident with the Chart of Accounts changes at UD. Figures 1 and 2 (below and on the next page) show the cosmetic changes between the two forms.

For questions please contact the Treasurer's Office at 937-229-2890.
INDEX CODE/ACCOUNT AND FOAPAL STRING INPUT

Users should note when using the new form that there are no longer “Index Code/Account“ input fields. See the red-outlined area in Figure 1, magnified below in Figure 3.

Instead, the new form (see Figure 2) contains input fields for two full entries of FOAPAL strings. See Figure 4 for a close-up look at the FOAPAL input fields.

For questions please contact the Treasurer’s Office at 937-229-2890.