

University of Dayton  
Graduate Student Assistantship Action Form

Date \_\_\_\_\_

Student's Name \_\_\_\_\_

Student's Address \_\_\_\_\_

Student's phone number \_\_\_\_\_ Student's ID# \_\_\_\_\_

Student's Degree Level \_\_\_\_\_ Program of study \_\_\_\_\_

Student's email \_\_\_\_\_

Student is responsible to \_\_\_\_\_ Extension No. \_\_\_\_\_

Department: Mechanical Engineering Room No. where working \_\_\_\_\_

Appointment as \_\_\_\_\_ (Teaching or Research) Assistant

Total Amount of Assistantship \$ \_\_\_\_\_

Tuition Remission  Yes  No If yes, how many total hours \_\_\_\_\_

Tuition cost per credit hour \$ \_\_\_\_\_

Length of Contract \_\_\_\_\_ (months)

Beginning Date \_\_\_\_\_ (must begin on a pay period)

Ending Date \_\_\_\_\_ (must end on a pay period)

Account(s) Numbers (Stipend) \$ \_\_\_\_\_

(Tuition) \$ \_\_\_\_\_

(University Fee) \$ \_\_\_\_\_

Is student currently working elsewhere at the University?  Yes  No

*This form must be filled in completely and returned to Ginger Stuck in KL 361*