



COP-200

For ALL rising second- and third-year students who wish to participate in the Engineering Cooperative Education Program beginning **January 2020**

The focus of the course will be learning to fully utilize our Engineering Cooperative Education Program and participation in on-campus co-op interviews.

Fall 2019

Instructor: Nancy K. Chase

Selected Learning Topics

- Steps Required to be Co-op Approved
- Developing Mission Statements
- Use of Priority Worksheet
- Goal Setting for Engineering Roles
- Goal Managing
- Engineering Skill Assessment
- Accomplishment History
- Teamwork Statics and Dynamics
- Networking
- Conducting Informational Interviews
- Professional Behavior
- Job Search/Information Search Strategies
- Diversity in the Workplace
- Organizational Behavior/Structure Models
- Presentation Skills