

CO-OP WORK EXPERIENCE PERFORMANCE EVALUATION

Student Name & Major:		Department:	
Employer:		Supervisor*:	
Student's Assignment*:			
Work Period: <i>Please circle one:</i>	1	2	3
	4	5	

Performance Evaluation

1 – Excellent	2 – Above Average	3 – Average	4 – Below Average	5 – Unsatisfactory	NA – Not Applicable
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1.	Ability to solve engineering problems		10.	Manages conflict effectively	
2.	Ability to apply the engineering design process		11.	Understands complex systems	
3.	Ability to conduct experiments and analyze data		12.	Identifies and suggests new ideas	
4.	Ability to communicate effectively		13.	Speaks with clarity and confidence	
5.	Ability to act ethically and professionally in engineering situations		14.	Respects diversity	
6.	Ability to acquire new knowledge		15.	Assumes responsibility for actions	
7.	Ability to function as a team member or leader		16.	Manages projects and resources effectively	
8.	Shows initiative/is self-motivated		17.	Allocates time to meet deadlines	
9.	Demonstrates flexibility/adaptability		18.	Learns new material quickly	
Attendance:	Regular	Irregular(Days Missed)			
Punctuality:	Regular	Irregular(Days Missed)			

Overall Rating: *Please circle one:*

+	Excellent	-	+	Satisfactory	-	+	Poor	-
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Comments on performance, traits, specific incidents that would illustrate above appraisal:

Have you discussed this evaluation with the student?		Yes		No
Do you recommend the student be rehired next work term?		Yes		No

Student's Comments:

Signatures:

Student _____ Supervisor _____ Date _____

**If student had more than one major assignment and/or supervisor, additional copies of this form may be used.*

****Employer: Please keep one copy and provide a copy to the student**