UNIVERSITY OF DAYTON
ENVIRONMENTAL HEALTH & SAFETY/RISK MANAGEMENT
LABORATORY INSPECTION FORM

Building _____ Room _____ Date Inspected _____ Inspector _____

Emergency:
Emergency phone numbers posted ____

MSDS's available____

Exits clear____

Area by emergency equipment clear____

Fire Extinguishers:

Not blocked/accessible____

Full____

Annual inspections up to date____

Electrical:

Electric cords in good condition____

Extension cords for permanent use____

Area by utility controls clear____

First Aid kits:

First aid kit in lab____

First aid kits stocked properly____

Safety Shower and eyewash station:

Locations clearly marked____

Weekly test records____

Compressed gases:

Cylinders secured/ stored properly ____

Cylinders properly labeled____

Cylinder pressure gauge or cap attached____

Laboratory hood:

Sash working / marked with airflow rate____

Face velocity reading____

Interior clean/clear (no storage)____

Personal Protective Equipment:

Safety goggles/appropriate gloves worn____

Laboratory coats/aprons____

Appropriate shoes/clothes____

Chemical storage:
Chemicals in the open kept to a minimum____

Solvents in flammable cabinets____

Chemical segregation____

Chemicals on floor____

Chemicals stacked____

Chemical containers in good condition____

Chemical containers properly labeled____

Chemical waste:

Containers labeled w/ contents and "Hazardous Waste"___

Secondary containment/tightly closed____

Stored properly____

Excessive amounts of waste chemicals____

General:

Good Housekeeping____

Food/Drink/Lotions/Cosmetics_____

Chemical inventory available and current _____

Notes and Observations:

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