

Tahani Abdallah
University of Dayton, SBA

Accomplishments Overview:

Creative and engaging instructor consistently striving to create a challenging, interactive learning environment where students become lifelong scholars and learners.

Educational Background:

- ❖ Doctorate of Philosophy in Organizational Leadership, Adler University, 2023, GPA 4.17/4.0
- ❖ Master of Science in Administration from Central Michigan University, 2016, GPA 3.8/4.0, Cum Laude
- ❖ Bachelor of Science in Business Administration from Walden University, 2005, GPA 3.8/4.0, Cum Laude

- ❖ Online Teaching Platform experience includes Isidore LMS, Moodle, ITC, BigBlueButton, Zoom, Cisco Webex, GotoMeeting, Canvas Certified, Blackboard, Google Classroom, and Google Forms.
- ❖ Blended-learning trained, expert MS Office user and multi-lingual speaker

Professional Experience:

University of Dayton – School of Business Administration Faculty, Lecturer, August 2022 – Present

Duties as an Educator:

- ❖ Provide lectures and complete instruction for business administration courses within the field of Business Management to include the development and teaching of:
 - BIZ 201, BIZ 101, & MKT 421
- ❖ Create course outlines, lesson plans, assignments, projects, quizzes, and course examinations to provide a creative learning experience
- ❖ Development of experiential learning material to include course projects and research-based presentations
- ❖ Provide interactive, engaging class sessions resulting in maximum topic comprehension
- ❖ Instruction methods encompass consistent student engagement initiatives, such as:
 - The incorporation of informative matter-based videos into applicable lessons
 - Initiation of topic-based discussions and classroom debates
 - Enhanced student stimulation through creative group projects, tailor-made for interactive learning
 - The development and utilization of Kahoot interactive learning sessions to enhance student learning experiences

Duties as a Faculty Member:

- ❖ Fulfill academic responsibilities such as attending faculty meetings or department events
- ❖ Participated in BIZ 201 course revamp committee, leading in the development and design of case-study-based teaching material
- ❖ Designed, developed, and led an SBA-wide DEI workshop for faculty and staff
- ❖ Participated in the SBA's committee for Inclusive Excellence, co-coordinating the development of future DEI trainings and workshops
- ❖ Provide weekly on-campus office hours for student consultation outside of class
- ❖ Completed an ACUE, six-week course in promoting active learning in pedagogy, earning a certification in active learning methodology excellence
- ❖ Participate in various department initiatives requiring field expertise, including:

- Teaching and coordinating specialized courses such as the IILC (Integrated, Living Learning Communities), where students attend events that enhance their learning and expose them to real-life learning experiences.

Park University – Business College Adjunct Faculty, Lecturer, August 2021 – July 2022

Duties as an Educator:

- ❖ Provide lectures and complete instruction for business administration courses within the fields of Business Management and Marketing to include the development and teaching of:
 - Business Communications MG306
 - Principles of Marketing MK351
- ❖ Utilize Park's Pirate-Patch program to provide students with a blended learning experience incorporating an online LMS (Canvas) in conjunction with face-to-face class sessions
- ❖ Create course outlines, lesson plans, assignments, projects, quizzes, and course examinations from scratch to support a blended learning experience
- ❖ Provide interactive, engaging class sessions resulting in maximum topic comprehension
- ❖ Instruction methods encompass consistent student engagement initiatives, such as:
 - The incorporation of informative matter-based videos into applicable lessons
 - Initiation of topic-based discussions and classroom debates
 - Enhanced student stimulation through creative group projects, tailor-made for interactive learning

Birzeit University – Business College Faculty Member, Lecturer, 2017 – 2021

Duties as an Educator:

- ❖ Delivered lectures and complete instruction for a broad spectrum of business administration courses within the fields of Business Management, Human Resources, and Marketing to include the development and teaching of:
 - Business Communications BUSA232
 - Introduction to Business BUSA130
 - Introduction to Marketing MKET130
 - Marketing Management BUSA330
 - Business Leadership BUSA432
 - Business Ethics BUSA335
 - Customer Relationship Management MKET331
 - Human Resource Planning BUSA3351
- ❖ Applied creative teaching methods, allowing for the engagement of even the most resistant students
- ❖ Created course outlines, lesson plans, assignments, projects, quizzes, and course examinations from scratch
- ❖ Effective in maintaining class attention and regulation, allowing the ability in teaching first-year courses with student registration counts that sometimes surpassed 150 students per classroom
- ❖ Maintained an open-door policy for students beyond standard office hours, allotting students the support needed to maximize their benefit from the course material and instructor knowledge
- ❖ Sustained student evaluation ratings that always exceeded 8 out of 10 from all mandatory student evaluations
- ❖ Instruction methods encompass ongoing student engagement initiatives, such as:
 - The incorporation of informative matter-based videos into applicable lessons
 - Initiation of topic-based discussions or classroom debates

- Student stimulation enhancement through detail-based group projects tailor-created for lesson objectives
- ❖ Assigning, evaluating, and critiquing student assignments, projects, quizzes, and exams using accurate and fair evaluation of student work
- ❖ Submitted student grades that were appropriate, accurate, and a proper measure of student performance to the Office of Registration (and Department Head) by designated deadlines
- ❖ Administered numerical and narrative evaluations for all courses

Duties as a Faculty Member:

- ❖ Fulfill academic responsibilities such as attending faculty meetings or department events as may be assigned by the Department Head or Dean of the College
- ❖ Provided weekly on-campus office hours for student consultation outside of class
- ❖ Provided academic advising to students throughout all semesters
- ❖ Participated in various department initiatives requiring field expertise, including:
 - The 'course description evaluation and revision' committee for the college Human Resources Program
 - The APA committee (Accreditation and Quality Assurance) to aid in the development of a 'course-outcomes' audit and assessment program
 - Volunteer faculty, the team, focused on COVID-19 emergency online-platform training; provided training to other faculty members on various online platform utilization during the transition to an online platform
- ❖ Conducted research and authored (published) three research documents during BZU tenure, including:
 - 'International Conference on Economics and Business Research' participation presenting a paper titled "The Effects of Career Development on Human Capital Values," which was published in April 2019 by International Journal of Management and Applied Science, ISSN(e): 2394-7926
 - 'International Conference on Business, Economics, Management, and Marketing' presented a research paper titled "Maintaining Effectiveness Amid Growth in Palestinian Higher Education" in November 2019
 - Authored a research case study during the COVID-19 pandemic titled "COVID-19 and Higher Education Institution Challenges", which has been recently accepted for publishing in the July 2020 issue of "Human Behavior and Emerging Technologies"
 - Authored a chapter for participation in publishing an IGI Global Publishers book titled "Cases on Critical Practices for Modern and Future Human Resource Management," which was accepted for publishing in August of 2020. The chapter is titled "Offense or Defense: Recruiting and Retention Challenges at ZGS" DOI: 10.4018/978-1-7998-5820-1.ch004

Pomeroy IT Solutions (*International IT Service Provider, 5000+ employees*) – Director of Staffing and Staff Methodology Instruction, 2012 – 2016