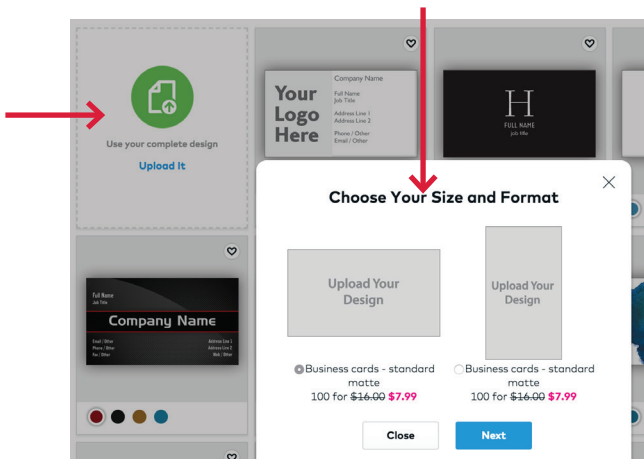
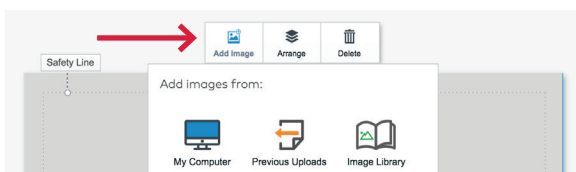


University of Dayton STUDENT NETWORKING CARDS

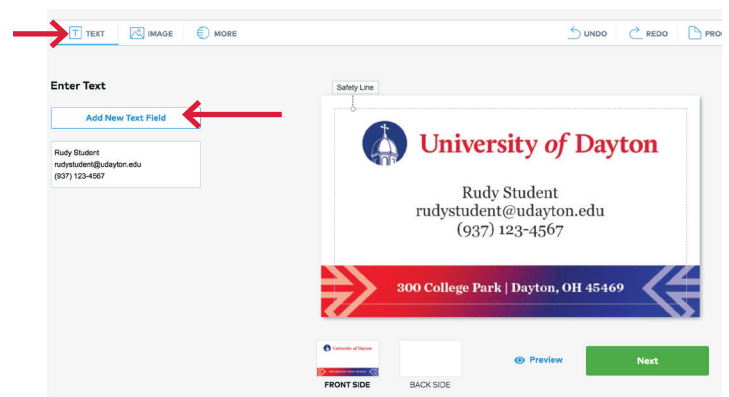
- » Go to vistaprint.com and select “Business Cards.”
- » Choose “Standard Business Card” and then your choice of paper thickness, paper stock, finish, corners and quantity. Click “Start Designing.”
- » Choose “Use your complete design.”
- » Choose the horizontal or vertical layout depending on which design you downloaded from Career Services and click “Next.”



- » Under “Upload Your Design,” click “Add Image.” Upload one of the networking card designs that you previously downloaded (you will need to first save this file to your computer).



- » Click “Text” at the top of the screen and then choose “Add New Text Field” to add your name, phone number, email address and other desired contact information. Make sure to position the text boxes in the white space on the card (and do not cover the UD logo or other graphics). Move, resize and align the text boxes as necessary.



- » Once all contact information has been added, click “Next” to review your card and ensure it looks correct (skip through adding a back side to the card).
- » Click “Next” to go to the ordering/billing screen. Choose your desired quantity and optional enhancements.
- » On the final screen, review your order and check out using PayPal or credit card.