



Flyer Classroom Cleaning Station Instructions

- Stands containing disinfectant alcohol wipes are available in each classroom for disinfecting surfaces, equipment and electronics. The “in use” wipe pack sits on top of the unit with additional packs accessible inside the unit. When the top pack runs out, the main metal cover housing can be lowered to access the replacement packs stored within the unit for restocking with a new pack. At full capacity, the unit will hold around 480 total wipes.



Dispensing Unit Closed



Dispensing Unit with Lid Open

Disinfecting Process

1. Take one disinfectant wipe.
2. Disinfect surfaces before use.
 - a. Instructors should disinfectant items that will be used, such as counters, podiums, tables and electronics (computer keyboard, touchscreens, etc.) before class.
 - b. Instructors should wipe down key room touchpoints (door handle) before class.
 - c. Students should disinfectant their individual desk, table and chair.
3. Apply disinfectant to surfaces and allow to air dry.
4. Discard any material used for disinfection in the trash (do not recycle).

To Refill an Empty Disinfectant Top Pack

1. Pull and lower the main metal cover housing to the right (see photographs above).
2. Throw out the empty top pack and replace with a new one from within the unit.
3. Close the cover.



Video Resources

- https://drive.google.com/file/d/1MpdxGidS_nccDyuM-oFLwwFVE5GEYOC-/view (UD Google drive)
- <https://udayton.warppwire.com/w/qaECAA/>
- <https://www.youtube.com/watch?v=O3dlySnEoRA&feature=youtu.be>

Additional Information

- Disinfectant wipes contain 75% alcohol (ethanol) which is flammable and can cause irritation to skin. The Safety Data Sheet can be found on Environmental Health and Safety's website at https://udayton.edu/arc/environmental_health_and_safety/coronavirus_information_page.php.
- Disinfectant wipes are safe to use on most surfaces and electronics.
- Alpha & Omega will fully restock the unit each night. In the event the disinfectant supplies are low, please call the Facilities Call Center at 937-229-3753 for replenishment.