



STUDENT INFORMATION			
Student First Name	Student Last Name	Middle	Student ID#

INSTRUCTIONS
<p>Federal financial aid regulations state that dependent students are required by law to provide parental information and signatures to be considered for financial aid. If you are able to document unique circumstances, you may appeal the regulations requiring parental information to be considered an independent student.</p> <p>The below conditions, <u>do not</u> qualify as unusual circumstances meriting a dependency status change:</p> <ul style="list-style-type: none"> <li>• Parents refuse to contribute financially to the student's education</li> <li>• Parents will not provide information for the FAFSA or verification</li> <li>• Parents do not claim the student as a dependent for income tax purposes</li> <li>• Student demonstrates total self-sufficiency</li> </ul> <p>The University of Dayton is required to collect additional documentation to support your request for a change in FAFSA dependency status. Please use this form to provide an electronic copy of the requested documentation.</p>

<input type="checkbox"/> New request – First time requesting a dependency appeal  <input type="checkbox"/> Renewal request – You have completed and received approval for a dependency appeal in the past academic year, you may skip the next section and complete the form
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STUDENT PROOF OF STATUS	
<p><b>Please indicate which status below is most representative of your current situation. Provide an electronic copy of your documentation in the attachment boxes on the right.</b></p> <p><input type="checkbox"/> <b>Your family situation is unsafe or unhealthy</b> as the result of an abusive or threatening environment, parental abandonment or estrangement.</p> <p><input type="checkbox"/> <b>Other Unusual Circumstances:</b> Legally granted refugee or asylum status, being a victim of human trafficking, student or parental incarceration where contact with parent would pose a risk to the student, being unable to contact or locate parents.</p> <p><b>Required Documentation:</b> Two letters of support. One from the student explaining the family situation and one letter from an objective third party (i.e., school counselor, teacher, minister, social worker, court documentation) which supports your claim of unusual circumstances or unsafe family situation. Students must include in their documentation the status of their relationship for each parent.</p>	<p><b>Supporting Documentation</b></p>

## SIGNATURE

I hereby affirm that all information I reported on this form and any attachment hereto is true, complete, and accurate to the best of my knowledge. I understand that if I receive federal, state, or institutional student aid based on incorrect information, my financial aid award(s) may change.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_



### Details on Supporting Documentation

Students are required to submit supporting documentation with their appeal. The supporting documentation will vary depending on the student's unusual circumstances. Students must include in their documentation the status of their relationship for each parent. The FAFSA definition of a parent is — a student's biological or adoptive parent. A student's stepparent, foster parent or legal guardian is not considered a parent unless they have adopted the student.

Signed statements from third-party professionals must document the student's unusual circumstances as they relate to the parent in question. If a written statement is required for both parents, one written statement from a third-party professional that documents the student's unusual circumstances as they relate to both parents is acceptable. This person should know and understand what the student's current circumstances are.

*Examples of a third-party professional relationship include:*

- Current/former teacher
- Counselor (school or wellness)
- Members of clergy
- Social worker
- Employer
- Court documentation

*Third Party Professional Letters should document the following:*

- A **signed** statement from a third-party professional should be on letterhead of the business or organization that they represent. If letterhead is not obtainable, the person's name, title, phone number, business/organization, address should be included.
- The student's name as it appears in our records
- The relationship between the professional and the student should be stated

**Office of Financial Aid  
Flyer Student Services**

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