

**STUDENT ACADEMIC POLICIES COMMITTEE**  
**MEETING AGENDA**  
**Friday, October 15, 2021**  
**2:30-3:20 pm via Zoom**

- **Minutes:** Approval of the Minutes from the 10/1/2021 meeting (see shared drive to review prior to the meeting)
- Report on second meeting of the SET and Classroom Climate Task Force (SAPC/SGA) - Sharon
- Special Guest: **Tiffany Taylor Smith**, Assistant Vice President of the Office of Diversity and Inclusion - How does the work of this office interface with issues concerning the Student Evaluation of Teaching process and forms and issues concerning classroom climate for students and faculty?

Update on discussion contacts and meeting times

1. Chairs Collaborative - have been invited to meeting on Monday, December 6<sup>th</sup> from 12:15-1:30; who can (or will) be there? - need to develop a list of questions to pose; this meeting will probably be virtual
2. Carolyn Roecker-Phelps - **re-sent my original email invitation**
3. Amy Anderson - Tim Kao
4. Two future meetings I will miss: Friday, October 22<sup>nd</sup> - Lee will preside while I lead World Music Choir at the Hathcock Hall dedication ceremony; Friday, November 5<sup>th</sup>, middle of the 2<sup>nd</sup> Funk Symposium; everyone gets a 'snow day!'

**Note:** This will be a **Zoom meeting**, and **we may go a little longer** pending where we are in our discussions, but no longer than 4 pm

Initial list of Task Force suggestions:

- Develop a video/Power Point for SET geared toward students.
- Develop a syllabus statement on how students can report bias incidents.
- Develop a set of resources for students and faculty on how to intervene and handle bias incidents in the classroom based upon scenarios (Some examples include [Davidson](#), [UMich](#), [UT-Knoxville](#)).
- Develop one-sheets for faculty and students.
- Developing uniform resources specifically for Isidore that any faculty member can include on their course site..
- Identify and train student and faculty peers to assist those reporting/responding to bias incidents.

**Sharon Gratto, Chair**