

APC Agenda
February 21, 2022

1:25 - 2:15 PM

Join Zoom Meeting

https://udayton.zoom.us/j/88130543399?pwd=dmk0bmRNbkVmTGJueWhGK3NvUEF_Bdz09

Meeting ID: 881 3054 3399

Password: 123219

Committee Members: Phil Anloague (ex officio); Philip Appiah-Kubi; Deb Bickford (ex officio); Laurel Bird; Jenna Borrelli; Art Busch; Alison Carr-Chellman; Trevor Collier; Jennifer Dalton; Neomi DeAnda (chair); Greg Elvers; Harold Merriman; Jason Pierce; Dan Reyes; Sarah Webber

1. Review minutes from February 14, 2022.
2. Divide into subcommittees (we will discuss both pieces as a full committee next week after initial discussions this week)
 - a. CAP 5 year review
 - i. Sarah Webber
 - ii. Jenna Borrelli
 - iii. Art Busch
 - iv. Greg Elvers
 - v. Jason Pierce
 - vi. Harold Merriman (may still have class during meeting time)
 - vii. Deb Bickford (will not be present)
 - b. Student Evaluation of Teaching
 - i. Jen Dalton
 - ii. Laurel Bird
 - iii. Dan Reyes
 - iv. Allison Carr-Chellman
 - v. Trevor Collier
 - vi. Philip Appiah-Kubi
 - vii. Philip Anloague
3. Other

A giant thank you to Sarah Webber for Chairing this meeting and to Sarah and Jen for taking minutes in the subgroups as Neomi De Anda and Deb Bickford cannot be present.

First Year of CAP 5 Year Review Subcommittee Discussion Guidepoints

1. Look through component reports to bring together any final questions for coordinators and director.
2. What additional assistance may Art need from APC or others regarding the Major Capstone review?
3. Compare the APC Proposal for Clarification document with 2010-04 regarding the components we are reviewing this year – First Year Humanities, Communications; and Diversity and Social Justice. From the draft reports, does anything stand out that may need clarification?

Documents attached to meeting announcement email.

SET Subcommittee use ECAS Charge to the APC as discussion guide

February 11, 2022

Regarding: Drafting a New University Policy for the Administration of Student Evaluation of Teaching (SET).

ECAS requests the APC create a new policy for the administration of SET to undergraduate and graduate students. This policy should incorporate the recommendations of the SAPC reports ([SAPC USE OF SET DRAFT POLICY](#) Report and [SAPC ADMIN OF SET POLICY](#) submitted to ECAS on 28 January 2022) and the [SET and Classroom Climate Task Force Report](#). The new policy would replace all of the existing policies on the administration of SET. This would be a stand alone policy that would be reviewed on a regular basis (determined by APC recommendation).

This charge is a joint charge with FAC. FAC will identify and update SET policies related to faculty evaluation. A combined [database of SET documents](#) has been created for both Senate groups to reference. Additional documents may be added to this database. ECAS requests that working documents and drafts be shared with FAC so as not to overlap efforts.

Expected Consultation: SAPC reports on SET, FAC, ECAS, IBRAC, and Academic Senate.

Existing policies that include sections that relate to student evaluation of teaching include but are not limited to:

- **DOC 2014-02. Proposal for a New Student Evaluation of Teaching Instrument and Delivery Method** (approved February 14, 2014)
- **DOC-2012-03 Recommendations for Revision to the Process for Student Evaluation of Teaching** (approved March 16, 2012)
- **DOC-2004-08 Use of Student Evaluations in Judging Teaching Effectiveness** (approved December 3, 2004)
- **DOC-2000-01 Directions for Completing Student Assessment of Instruction--Report of Results of Students Assessment of Instruction** (February 18, 2000; Effective March 1, 2000)

- **DOC-1999-07 Student Assessment of Instruction** (December 3, 1999; Effective March 1, 2000)
- **All relevant policies in the Faculty Handbook**

ECAS would like this work to be complete by 15 April 2022.