

Academic Policies Committee

September 11, 2020

Agenda

Committee Members: Deb Bickford, Connie Bowman, Michael Davies, Mary Ellen Dillon, Neomi De Anda, Jim Dunne, John Mittelstaedt, Jason Pierce, Andrew Sarangan, and Tereza Szeghi (chair)

1. Approval of minutes from August 28 and September 4 APC meetings
2. Review of Assistant Provost Michelle Pautz's proposed revisions to the CAP 4-Year Review process for AY 2020-2021 in response to COVID-19 related faculty work overload (see email below)
3. Further evaluation and consultation on proposed policy regarding transfer credits for military training, experience, and coursework, with guest Hideo Tsuchida, Director of Institutional Partnerships and Program Development, Enrollment Management

Email from Michelle Pautz re: changes to 4-Year CAP review during AY 2020-21

Hi, Leslie and Tereza,

I am writing to follow up regarding the concerns a few faculty members have raised about CAP 4 Year Review for this academic year. I appreciate the Senate's engagement on this matter as everyone is dealing with so much.

Last week, Tereza and I spoke about the issue and then I was invited to join APC's conversation last Friday. Today, CAPC had its first meeting of the year in which we discussed the matter as well.

From all of these conversations, it appears there is support from APC and CAPC for the following approach to 4 Year Review this year. With the importance of assessment of student learning and where we are in developing an assessment culture, the proposed plan moving forward is a middle ground between 4YR as normal and suspending 4YR outright.

The approach discussed entails the CAP Office reaching out to the 18 departments that have courses (N=90) up for review this year (with reports due January 22, 2021) and discussing with each chair the realities and concerns for each course in that department up for review and making plans on a per department, per course basis. Generally speaking, these options will be offered: courses can continue with 4YR as usual (indeed, there are some reports already turned in well in advance of January!), courses can proceed as usual with the review but may not have data/evidence from spring 2020, courses can get extensions for due dates further into the spring semester (CAPC can be flexible here), and if

needed, courses could get deferred for a year (if APC is willing to allow CAPC to amend that piece of its procedures). And, if there's some other approach that might work for a particular course, CAPC will also work with that course. I'll also remind chairs that the CAP Office will continue to work one on one with any and all faculty to complete these reports (indeed, we already have these sorts of appointments in place for REL in September so they'll get all theirs done soon).

The support for this approach seems to be rooted in flexibility to meet each faculty member and each course where they are and be sensitive that what would be helpful in one case may not be needed in another.

If I've missed anything from these conversations, Tereza, Bill, and Judy, please weigh in!

Let me know your thoughts about proceeding in this manner.

As always I appreciate your support of CAP.

Thanks,
Michelle